

FLATHEAD COUNTY WATER DISTRICT #101

POB 1141, Columbia Falls, MT 59912

*** Meeting Minutes December 5, 2023 ***

General Meeting:

I. Call to Order - 5:03

Directors present include Shannon Henson, Nicole Bond, Brian Rohletter and Russ Barnett (by telephone)

Also present, Jeff Soyland, Certified Water Operator and Tina Bondy, Board Secretary

II. Minutes - Discussion and approval of the September 5, 2023 Minutes.

Secretary reviewed the Minutes with the Board.

Nicole made a Motion to approve the Minutes as presented; Brian seconded. All voted in favor.

III. Time for Public Comment and Discussions - 5 min allotment / property owner.

a. No public present.

IV. New Business

a. Open Board Seat(s)

Shannon Henson advised that although he is currently still a property owner, due to the property being for sale and his time constraints, he is officially stepping down from the board and giving notice of resignation.

Board discussion about potential new board members for now two available seats. Board discussed a couple of potential new members to approach.

b. Master Meter Updates

i. Secretary discussed that the Master Meter software purchased did not include the additional training or the ongoing server space. Board discussed that the way that we have been reading the meters seems to be working fine, and not worth the additional \$10k cost.

c. **Revised gift for Harold Herman** - Board discussed that they are very appreciative of the amount of time that Harold had devoted to the water system, just the time spent fielding the calls was tremendous. But so much of the work that he did has made managing the water district easier. Harold put a ton of time into all of this and want to give him a gift. At a previous meeting there was a gift suggestion identified, but with current life situations, that gift is no longer feasible. Recommendation that the Board

purchase a gift card for him at Murdochs – where he and Arlis Herman could both enjoy spending.

- d. **Annual gift to Bad Rock Fire Department** – Secretary advised that for all of the previous years that the board meetings have been held at the fire department, the District has provided a gift of a check for \$100. Board discussed this and that they are in favor of keeping this traditional annual gift.
- e. **Pumphouse doorknob.** The doorknob on the pump house doesn't seem to be working properly, the mechanism is just spinning, not engaging. This is the doorknob with the keypad, and even adding the number, it is not unlatching, and the key must be used to access the pumphouse. Nikki's husband Alan will help get this replaced. In the meantime, Nikki has key to pump house if anyone needs it.

V. Old Business

- a. **811 - UDig Enrollment Status** – pending still. Secretary will follow up on this immediately.

VI. Operator's report – Quarterly Report presented by Jeff Soyland, CWO

All monthly samples taken and in October, had a positive hit for Coliform. Did test for ecoli and it was not present. ME Labs tested and next day was all clear. Lead copper test samples will need to be done this year, too.

There was a manganese flush conducted at end of October, this needs to happen every 6 months or less.

Jeff was advised that there was a discrepancy with the CCR report in June, that there was a certification form that was not yet submitted. Jeff did submit, so all should be well.

DEQ advised Jeff this week that they are planning their annual inspection next week. They will work with Jeff on this.

VII. Financial report – Secretary reviewed financial reports as of December 5, 2023

Revenue to date this calendar year: \$ 74,039

Expenses to date this calendar year: \$ 24,826

Checking account balance: \$ 32,707.99 (per QB)

Reserve/Asset Replacement bank balance: \$ 62,487.79 (per QB)

VIII. Correspondence and Additional Discussion

No further discussion.

IX. Adjournment - 5:22pm

-- President announced the next General Meeting of the Board is scheduled on March 5, 2024, 7pm, at the Badrock Fire Department.