

# FLATHEAD COUNTY WATER DISTRICT #101

POB 1141, Columbia Falls, MT 59912

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\*\*\* Meeting Minutes September 5, 2023 \*\*\*

## General Meeting:

### I. Call to Order - 7:00pm

Directors present include Nicole Bond, President, Russ Barnett, Vice President and Brian Rohletter

Also present –Tina Bondy, Board Secretary

### II. Minutes - Discussion and approval of the June 6, 2023 Minutes.

Secretary reviewed the Minutes with the Board. Board discussion about Flathead County Health adding the District as a sign off for septic and other systems to ensure that all builds in the District are to building code.

Nicole made a Motion to approve the Minutes as presented; Brian seconded – all Voted in favor

### III. Time for Public Comment and Discussions - 5 min allotment / property owner.

No public in attendance

### IV. New Business

#### a. 406 Consulting – Credit card / Online payments

- i. Tina and Nikki recently met with Jason at 406 Consulting and discussed being able to invoice via email. This will reduce costs for sending the invoices out and may make it easier on property owners in district. Next bill will include a notice that explains the option.

#### b. Certified Water Operator Position

- i. Jeff Soyland has signed the contract for the CWO position.

#### c. Open Board Seat(s)

- i. Board discussion as to the one open seat currently, and noted that a second may be coming open soon. Continued discussion about some of the owners that have been approached, including the owners of the two motels. Ken, lives in California, and Melissa. Also reached out to one of the owners of A&W who declined for now because he's on the Fish Wildlife committee.

#### d. Unauthorized / Unmetered hookups - Discussion of Bylaws Resolution No. 3

- i. In 2016 – Resolution No. 3 addressed the unauthorized / unmetered hookups. Board discussion as to whether there is a good way to enforce this. County is not doing a good job with monitoring these things, including ADUs (Additional Dwelling Units). Examples of owners that have created these ADUs without any permits.
- ii. Russ discussed giving the District an easement to run water line next to Outfitters Supply, between the warehouse and River Bridge parking lot. This was recently surveyed and it appears that the water lines are all on the River Bridge property, though a Title Search would show easement on Outfitters.

## V. Old Business

- a. **District Insurance** – This has been signed through Cincinnati Insurance and has been paid for the year.
- b. **811 - UDig Enrollment Status** – Board discussion as to how essential this service is. Discussion about what the services will be, if we mark and then they break a pipe or line, the liability for the repairs goes with them. If we don't mark and they break -then we on the hook. Check with UDig about an agency that does the marking. We have the map now, and need to get this in place.

## VI. Operator's report – Quarterly Report presented by Jeff Soyland, CWO

Jeff was not present at the meeting.

## VII. Financial report – Secretary to review financial reports as of September 5, 2023

Revenue to date this calendar year: \$ 35,846.46

Expenses to date this calendar year: \$ 15,918.48

Checking account balance: \$ 22,220.84 (as of 8/25/2023)

Reserve/Asset Replacement bank balance: \$ 68,128.79 (as of 8/25/2023)

Discussion with Board about financials, balances and routine transfers. Also discussed making sure that check are posted to the accounts before Jason and 406 runs the next bills.

## VIII. Correspondence and Additional Discussion

- i. Discussion about Margaret Hossack's daughter, who called Tina to complain about usage on a bill for a home that was vacant. After running the next month's readings, it appears that the renter may have been hooking up to the vacant home's water.
- ii. Discussion with Board about a Thank You for Harold. Tina will contact Harold's family to discuss ideas around gift and presentation.

Nikki made Motion that the District authorize up to \$400 as thank you to Harold and Arlis, for all of Harold's time and service to the District. Russ seconded - all Voted in favor.

- iii. Russ advised that he will be going south for the winter - likely leaving in November, for purposes of scheduling next meeting.

**IX. Adjournment - 8:17pm**

President announced the next General Meeting of the Board is scheduled on December 5, 2023, 7pm, at the Badrock Fire Department.