

# FLATHEAD COUNTY WATER DISTRICT #101

## POB 1141, Columbia Falls, MT 59912

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\*\*\* Meeting Minutes - December 4<sup>th</sup> 2018 \*\*\*

### **General Meeting:**

- I. Harold Herman, President, called the General Meeting for FCWD #101 held this December 4<sup>th</sup> 2018 to order at 7:03pm. Directors present: Harold Herman, President, Russ Barnett, Vice President, Naomi Einarson, and Brian Rohletter.

Also present were Shane Pierson, Certified Water Operator, Tina Bondy, Board Secretary (via telephone) and Matt Nerdig, Engineer.

- II. Reading and approval of the minutes from previous meeting.

Secretary reviewed the November 13<sup>th</sup> meeting minutes with the Board. Harold made a Motion to Approve the Minutes as read. Brian seconded and all voted in favor.

- III. Operator's report.

Mr. Pierson presented the Operator's Report. After conducting the monthly water test, the results were satisfactory.

The meter reading for 12/4 totaled 360,100 gallons for the month.

Well 1 was at 931281.

Well 2 has not been running much at all.

Discussion about the amount of water being used, use is a fraction of what we were using prior to the leaks being repaired.

Gas station owners froze up again. Harold dug up the shut off after calling the former owner to try and determine the location. A backhoe operator was hired by Junction to pay for this.

- IV. Engineering Update – Matt Nerdig

Surveyors have been locating the property lines, and where we think all the lines are. When they design the new main, place on opposite sides of the road, or in the right-of-way. Goal is to make sure we don't interrupt the old main to add the new one and keeping the loss of service time to a minimum.

Engineering is working on assembling the contract documents and refining the specifications. Attorneys will review these for us; Matt will send directly to Randy Snyder.

By January – will have the preliminary layout and spec book to Randy, and will provide this in pdf format to the Board.

Once all is complete, DEQ will have 60 days to review and then RD will review. Once both approve, the goal will be to go to bid the 1<sup>st</sup> week in May.

V. Financial report.

Secretary reviewed current financials and provided reports on all including aging account report.

VI. New business:

1. Letter to District Owners Proposed. Board discussed having a letter prepared to include in the January billing for customers, that would give them an update of the project and what they can expect in the next few months.

Discussion also about when Russ last spoke with Sarah at RATES, and her suggestion that the Board increase the water rates as soon as possible, to give some time to gather some funds and work on building a reserve. Discussion included the difference between commercial and residential rates and the inclusion of the upcoming meters/rates.

The Board will need a Resolution and a vote for increasing the rates. Matt can give us some structure about how to base the rates.

A&W owners may be interested in hooking up to the new FCWD #101 system, they have approached Harold / Russ about this possibility.

2. Interim Financing – Board discussion about the Intercap financing, essentially a bridge loan.
  - a. Intercap Drawdown - Engineers
  - b. Intercap Drawdown – Surveyors (A2Z subcontractors)

Harold advised that \$75000 was approved last week and will go directly into the District account that has been set up for Grants and Loans. For the drawdown process, Matt is to provide the invoices to the Board for review and sign off. The invoices then go to Lyle, then to the head of Rural Development in Bozeman, where they will approve and give the okay to cut the check.

3. Resolution for the Loan Agreement.

Following discussion and review of the Resolution to accept the Loan Agreement, Harold made a Motion to Accept the Resolution as prepared. Russ seconded and all voted in favor. Note: 4 yeas, 0 nays, 1 absent.
4. Loan Agreement.

Following discussion about the Loan Agreement. Harold made a Motion to accept the Loan Agreement as prepared. Brian seconded the Motion and all voted in favor. Note: 4 yeas, 0 nays, 1 absent  
Russ and Harold will sign the Loan Agreement.

5. Annexations.

There are a couple of property owners that are still getting water from the system, that will need to be annexed in. We are awaiting legal property descriptions to finalize. Alternately, they must decide if they want to be on their own wells.

The Elections Office, that handles the property annexations, has all of the previously executed annexation documents and we are awaiting their return. Matt will double check with them to see where they are in the process.

VII. Old business:

1. Delinquent accounts. Discussion of some delinquent accounts and actions taken.
2. Status of loan payments to be made; next payment due February 1, 2019.  
This is for the previous emergency loan. We will pay this in February, but then this will be refinanced into the InterCap loan.
3. Status of payments owing to Streeter for tank house meter.
  - i. 4<sup>th</sup> (and Final) Quarter October/November amounts.

VIII. Correspondence

- a. Discussion of any correspondence received by the FCWD Board.

IX. Additional items for discussion

X. Adjournment at 8:20pm

-- President to announce the next General Meeting of the Board is scheduled on January 8, 2018, 7pm, at the Badrock Fire Department.

--President to say, "This completes our business for this December General Meeting. This meeting is now adjourned."